



Williamson County ESD #7 is hiring for the position of **Shift Lieutenant**



Williamson County ESD # 7 covers 134 square miles of Northwest Williamson County which includes the city of Florence and the Andice community. 3 highly traveled major highways (SH 195, SH 183, and Ronald Reagan) run through the district. The district is bordered by Georgetown, Jarrell, Liberty Hill, Burnet County, and Bell County. The population of the district is growing at a rapid pace, and we are looking for motivated individuals to grow with us. The district is covered by Station 1 in Florence, Station 2 in Andice, and the property for Station 3, that will be in the Nolana Sub-Division, being secured. Currently we have 5 personnel per shift and will be increasing to 6 per shift in January 2024. The call volume is increasing every year with an estimated 900 calls for 2023.

STARTING SALARY: \$56,992.00/YR

Schedule and Benefits:

- 48 on / 96 off Shift Schedule
- Vacation / Sick Time / Paid Holidays / FLSA Overtime
- Medical / Dental / Vision paid 100% for employees
- TCDRS Retirement 7% / 1.5 to 1
- Monthly EMS Certification Pay
 - EMT-Advanced \$150.00
 - EMT-Paramedic \$300.00



DUTIES and QUALIFICATIONS

Duties of the Shift Lieutenant:

- Crew Leader
- Equipment Inventory and Oversight
- Performs a wide variety of assignments which may be confidential in nature and require research to complete.
- Chair and/or participate in various committees and/or programs.
- Teach and facilitate training activities within the ESD and with adjacent agencies, both paid and volunteer.
- Other job tasks as assigned.

Note: The following TCFP and NIMS certifications shall be completed within 12 months after appointment if the applicant does not qualify, as of the appointment date.

- TCFP Intermediate Firefighter
- TCFP Instructor I
- TCFP Fire Officer I
- NIMS 300 and 400

Note: The following TCFP certifications shall be completed within 24 months after appointment if the applicant does not qualify, as of the appointment date.

- TCFP Incident Safety Officer
- TCFP Haz-Mat Incident Commander
- TCFP Fire Investigator

Note: If the above certifications are not completed in the allotted time frame, then demotion or release of employment may occur.

Required Qualifications for Lieutenant

- First and foremost, the individual must be always Honest and Trustworthy
- Knowledge, skills, and abilities related to performance of general office clerical duties including, but not limited to Microsoft Office, Word, Excel, Power Point, Publisher & Outlook
- Minimum of 5 years full-time experience
- NIMS 100, 200, 700, and 800
- TDSHS EMT-Basic
- Texas Class B-Exempt Driver's License

Preferred Qualifications for Lieutenant:

- TCFP Driver Operator Pumper
- TCFP Intermediate Firefighter
- TCFP Fire officer I
- TCFP Fire Investigator
- TCFP Fire Inspector
- TCFP Fire Instructor I
- TCFP Incident Safety Officer
- TCFP Haz-Mat Incident Commander
- S-130/S-190 W/L-180
- NIMS 300, 400
- TDSHS EMT-Advanced
- Associate degree in fire protection, emergency management, or related field

Hiring Process Information

Application process will be as follows:

- Phase 1- Application- Resume review process / Background investigation
- Phase 2- Physical Ability Test
- Phase 3- Assessment Center: Tactical and Administrative Scenarios
- Phase 4- Interview with Fire Chief and Captain of Operations

Application Deadline and In Person Interview Dates:

Application Deadline: July 28, 2023

In-Person Interview: August 9, 2023



This document is for informational purposes only and is subject to change without notice.

Application Process

To apply visit our website under Employment: www.wilcoesd7.org

Do not email application packets.

Applications with Resume can be mailed to:

WCESD #7

Attn: Captain B. Burkhart

P.O. Box 523

Florence, Texas 76527

A postmark does not constitute received.

Application with Resume may be dropped off at:

Station 2 / Andice Fire Station

14955 RR 2338

Georgetown, Texas 78633

For additional information call 254-793-2591

(Monday through Thursday 8am to 6pm)

Applicants may email Captain Burkhart and/or Chief Cummings with questions

aburkhart@wilcoesd7.org

rcummings@wilcoesd7.org

All candidates must submit their application with copies of current certifications.

Applicants must submit a copy of their on-line DPS Criminal History report, and a copy of their on-line 3-year driving record. Applicants may be excluded from consideration for employment for criminal convictions that do not meet the minimum standards for an entry level firefighter.



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